

**YOUTH ACCESS**  
**(COMPANY LIMITED BY GUARANTEE)**  
**Report and Financial Statements**  
**31 March 2009**

**YOUTH ACCESS  
(COMPANY LIMITED BY GUARANTEE)**

**REPORT AND FINANCIAL STATEMENTS 2009**

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# **YOUTH ACCESS (COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT**

## **Introduction**

The Trustees present their annual report and audited financial statements for the year ended 31 March 2009. In preparing this report, the Trustees have complied with the Charities Act 1993 and the Accounting and Reporting by Charities; Statement of Recommended Practice (revised 2005) ('SORP').

## **Reference and Administrative Information**

Youth Access is a company limited by guarantee with a company registration of 2967126 and is registered with the Charity Commission for England and Wales under number 1042121.

Details of the Trustees and senior management are provided on page 20. Principal places of business and professional advisers of the charity are given on page 21.

## **Structure, Governance and Management**

### *Organisational structure*

Youth Access is a company limited by guarantee, registered with the Charities Commission. It operates within Memorandum and Articles of Association, which are registered with Companies House and the Charity Commission. In September 2005, Youth Access members approved by special resolution and with the agreement of the Charity Commission, to changes to the Constitution. These changes permit Youth Access to operate as a sole member company.

The National Youth Agency is now Youth Access' sole member and the Trustee Board of Youth Access is also the Board of the National Youth Agency. The National Youth Agency is a separate company limited by guarantee and registered with the Charity Commission. Youth Access results are consolidated with those of the National Youth Agency on the basis of this common management.

### *Governance*

The Board of Youth Access is the same as for The National Youth Agency. This comprises 16 Directors.

The Directors who held office during the year are detailed on page 19. The Chair is selected by the other Board members. The Board is responsible for setting strategies and policies and ensuring these are implemented.

The Board is supported by the Audit Committee, which is responsible for ensuring the safeguarding of Youth Access' assets, the effective and efficient spending of funds in accordance with plans and funders' requirements and the application of appropriate procedures and practices with staff.

### *Management*

The authority to conduct the day-to-day activities is delegated by the Trustee Board to the Chief Executive of The National Youth Agency supported by an operational Director of Youth Access. The operational management team is responsible for the implementation of the strategy and policies agreed by the Trustee Board.

# **YOUTH ACCESS (COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT**

## *Risk Management*

The Board have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Responsibility for monitoring Youth Access' financial control systems is delegated to the Board's Finance and Staffing Committee. In conjunction with Charity Business (contracted by Youth Access to undertake its accounts), the Finance and Staffing Committee has reviewed and reported to the Board on the working of these systems in relation to the wider issue of any major risk identified as arising from or in connection with Youth Access' systems and their mitigation.

## **Objectives and Activities**

The objectives of Youth Access are:

- to promote and provide education and training for counsellors working in either professional or voluntary settings, whether full or part-time, with a view to raising the standards of advice and counselling for the benefit of the community and in particular of those young persons who are the recipients of counselling.
- to advance the education of the public in the part that counsellors can play generally, and in particular to meet the needs of those young members of society whose development and participation in society is impaired by mental, physical or social handicap or disability.
- to advance the education and training of young persons in London and surrounding area who through their social or economic circumstances are in need and unable to obtain employment or who wish to further their education and development.
- to relieve the needs of young people who are in financial hardship or those who are impaired by mental, physical or social handicap or disability.

These objectives are further developed through a strategic framework. This includes Youth Access' mission which is founded on a belief that *".....all young people have a right to locally accessible, free, confidential and impartial information, advice, counselling and support. We work in partnership with our members, The National Youth Agency and other organisations to promote the development of high quality, young people-centred services."*

## **Public Benefit**

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how such planned activities will contribute to the aims and objectives of Youth Access. Youth Access has four strategic aims:

## **YOUTH ACCESS (COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT**

- Promoting and developing best practice and quality in the provision of information, advice, counselling and support services to young people
- Developing and improving young people's access to information, advice and counselling services
- Shaping and influencing the development of national, regional and local policy impacting on the provision of information, advice, counselling and support services
- Securing a vibrant, national membership of providers supported by a network of other partners.

### **Achievements and Performance**

During 2008/09, Youth Access' contribution to the development of youth information, advice and counselling services was formally recognised in 'Heads Up', a report by New Philanthropy Capital (NPC). The report, the result of research on the contribution of charities to children and young people's mental health, led to Youth Access' selection as an NPC-recommended charity

Throughout the year, Youth Access continued to work towards improving and extending the role of Youth Information, Advice and Counselling Services (YIACS), particularly in the delivery of integrated youth support. We also endeavoured to enable these services to secure the best outcomes for young people through a varied programme of activities. The programme of work in 2008-09 sought to build both the quality and capacity of YIACS through a range of activities in four key areas: quality and standards; increasing the evidence-base; influencing and interpreting policy and supporting young people's access to YIACS. During the year our main achievements and performance were as follows:

#### *Quality and standards*

In consultation with members we conducted a review of Youth Access' quality standards to ensure their fit with the current policy and service context. We also made a significant contribution to the development of a new quality standard for rights-based advice services as part of the Big Lottery-funded Working Together for Advice (WfA) project. This process also included the development of quality of advice assessment methods and the set up of pilots in youth advice services. We also provided inputs at regional events attended by local service providers and responded to individual agency needs for advice and support on service quality.

As part of WfA, we worked on the development of a new user involvement toolkit for use across the advice sector. This involved extensive consultation with Youth Access' members and the recruitment and selection of pilot sites to trial the toolkit

We continued to play an active role in workforce and training in the fields of both youth counselling and youth advice work. A unique and extensive programme of training was designed and delivered across the country; where relevant the programme was mapped to national occupational standards. In addition to events for practitioners, Youth Access also led residential workshops for service managers to facilitate their knowledge and understanding of the current strategic and operating context. In addition, we were invited to be a member of the Ford Partnership Management (FPM)-led consortium providing a major programme of leadership and management training in the youth sector funded by CWDC

## **YOUTH ACCESS (COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT**

Following successful lobbying by Youth Access, a new skills unit on engaging young people was agreed as part of the suite of National Occupational Standards (NOS) for Legal Advice hosted by Skills for Justice. Final approval of the unit was given in March'09, creating the potential for the development of a much needed new qualification in this area.

### *Increasing the evidence-base*

Following national surveys with youth counselling agencies and young people, we published new findings on the workforce and training needs of youth counsellors. The findings were presented at a national seminar, leading to the publication of a number of national recommendations for Youth Access, policymakers and higher education bodies.

As part of the *Wtfa* project and in consultation with members, Youth Access further refined a new outcome tool for advice. The tool began an extensive process of testing following the recruitment of 10 pilot sites across the country. Each site received a package of training and consultancy to ensure all relevant staff and managers were able to implement the toolkit in their agency. Independent consultants appointed by Youth Access are evaluating the toolkit and will report on their findings and the results for young people towards the end of 2009.

Initial work on a new Department of Health three year funded Making Tracks project begun in 2008. The project aims to improve services for young adults with complex needs by developing better partnership working between GPs and voluntary sector providers of information, advice and counselling services. Three pilot sites in Manchester, Newcastle and Norwich have been selected to take part in the project. Each site has been individually assessed to determine a tailored package of development support intended to lead to an improved service offer for 'harder to reach' young adults. The project is being independently evaluated to create more evidence for policy, practice and commissioning audiences on the needs of this group and the responses required.

The first stage of a planned random controlled trial in youth counselling took place, enabling consideration of a number of approaches to running an ethical trial. It also provided the opportunity to gather support and interest from Youth Access' members, as well as policymakers and the research community.

During the year, work began on the development of new research papers on young people's needs and access to advice and the interrelationship between advice needs and mental and emotional health. These papers are due for publication during 2009.

### *Influencing and Interpreting policy*

Youth Access played an active role in various discussions and activities related to the national reform of the youth workforce. Evidence about the advice and counselling workforce and its training needs was contributed to a number of work areas led by CWDC and the related Sector Skills Councils.

We argued for the inclusion of a separate title related to youth counsellors in consultations relating to the proposed introduction of statutory regulation of counsellors. Despite some opposition from other influential bodies, the original decision not to include a separate title is now being reviewed by the Health Professions Council, tasked by the Department of Health to lead developments.

## **YOUTH ACCESS (COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT**

Youth Access made a significant contribution in the development of the DCSF new Information, Advice and Guidance strategy (planned for launch in the autumn of 2009). We lobbied for better recognition of young people's wider personal and social needs within the strategy.

In preparation for a report to the DH and DCSF, we responded to the consultation led by the CAMHS Taskforce reviewing the use and effectiveness of counselling outcome tools for young people aged 16 upwards. We also had discussions with the CAMHS-led CORC group regarding how YA members' views and needs might be accommodated within any development of new or existing outcome tools.

We took up two separate invitations to present evidence and views. The first to the UN Committee on the Rights of the Child and the second to the Ofsted team leading a thematic review of information, advice and guidance across local authorities.

Youth Access also contributed to the work of the following:

- Civil & Social Justice Survey Steering Group
- Shelter Steering Group
- Speech to Wales Committee for CLS
- Legal Services Research Centre
- Institute of Academic Research Studies
- DH and DCSF National Children's Mapping Group
- CSIP National CAMHS group
- Third Sector Forum BACP
- FSA Young Adults Policy Advisory Group

We continued to work with a wide range of partners across the youth, advice, counselling and mental health fields. This included representing the needs of members in the work of organisations such as the British Association of Counselling and Psychotherapy and raising awareness of young people's needs with agencies such as Citizens Advice and the Law Centres Federation

Throughout the year we responded to a wide range of policy consultations to ensure young people's information, advice and counselling needs were represented. We also offered members information and policy analysis through regular monthly e-bulletins and briefings.

### *Supporting young people's access to YIACS*

We continued to support young people's access to local information, advice and counselling services through access to an online directory of services, as well as through a telephone signposting service.

## **Financial Review**

### **Statement of Trustees' Responsibilities**

Charity and Company law require the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and:

## **YOUTH ACCESS (COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT**

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable them to ensure that the financial statements comply with applicable law. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for ensuring that the Trustees' Report is prepared in accordance with law applicable to charitable companies.

Each Director of the company at the date that this report was approved has taken all steps that they ought to have taken as Directors in order to:

- make themselves aware of any relevant audit information (as defined by the Companies Act 1985); and
- ensure that the auditors are aware of all relevant audit information (as defined).

As far as each Director is aware, there is no relevant audit information of which the company's auditors are unaware.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### *Basis of accounting*

The annual financial statements are attached to this report. These have been prepared in accordance with the policies summarised on page 14 which are consistent with the previous year.

### *Reserves policy*

The reserves reflect amounts of incoming resources for the current and prior periods not yet spent. Due to the fixed term nature of much of the funding, Youth Access aims to retain sufficient funds to continue for a reasonable period whilst ceasing those activities and seeking alternative funds.

### *Review of the year*

The main sources of income are from arrangements with funders for the provision of goods and services in line with the charity's strategic aims. Expenditure has been managed to deliver these goods and services within the funds available whilst contributing to reserves to cover future funding uncertainties.


### **Plans for Future Periods**

**YOUTH ACCESS  
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TRUSTEES' REPORT**

We will continue our work in supporting members to engage in Integrated Youth Support arrangements and to be ready for commissioning opportunities. We will increase and disseminate knowledge and evidence of young people's needs for rights-based advice and their role in improving outcomes. We will seek resources to develop a robust evidence base for youth counselling. We will engage in national reforms of the youth workforce and will continue to offer a range of training and events, information and policy briefings of relevance to members.

By Order of the Board

Janice Shiner CB  
Chair  
Date



29/10/09

**YOUTH ACCESS  
(COMPANY LIMITED BY GUARANTEE)**

**Charitable company registered only in England and Wales, audited under the Companies Act 1985**

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF YOUTH ACCESS**

We have audited the financial statements of Youth Access for the year ended 31 March 2009 which comprise the Statement of Financial Activities (Incorporating the Income and Expenditure account), the Balance Sheet and the related notes. The financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the Company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

The trustees' (who are also the directors of the company for the purposes of company law) responsibilities for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985 and whether the information given in the Trustees' Report is consistent with those financial statements.

We also report to you if, in our opinion, the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read the Trustees' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

**Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

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We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Opinion**

In our opinion

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of affairs of the charity as at 31 March 2009, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Trustees' Annual Report is consistent with the financial statements.

  
**Chantrey Vellacott DFK LLP**

*Registered Auditor*

*Leicester*

Date: 5/11/09

**YOUTH ACCESS**  
(COMPANY LIMITED BY GUARANTEE)

**STATEMENT OF FINANCIAL ACTIVITIES**

Including income and expenditure account

For the Year Ended 31 March 2009

	2009 Restricted Fund	2009 Unrestricted Fund	2009 Total	2008 Total
Note	£	£	£	£
<b>Incoming Resources</b>				
Donations, legacies and similar incoming resources	-	-	-	6,471
Incoming resources from charitable activities				
Grants	587,337	-	587,337	495,553
Membership fees	-	20,440	20,440	16,128
Training fees	-	23,059	23,059	21,945
Publications	-	20	20	15
Mailings	-	-	-	-
Consultancy service	-	33,493	33,493	14,169
Other	-	2,714	2,714	718
Investment income	8	19,159	19,159	17,774
<b>Total Incoming Resources</b>	<b>587,337</b>	<b>98,885</b>	<b>686,222</b>	<b>572,773</b>
<b>Resources Expended</b>				
Cost of generating funds	4	18,298	558	17,080
Costs in furtherance of the charity's objects	3	553,809	10,615	564,424
Governance costs	5	5,601	2,000	11,102
<b>Total Resources Expended</b>		<b>577,708</b>	<b>13,173</b>	<b>487,966</b>
<b>Net income for the year and Net incoming resources</b>	6	9,629	85,712	95,341
Balance brought forward at 1 April		68,441	123,712	192,153
Balance carried forward at 31 March	16	78,070	209,424	192,153

The company had no recognised gains or losses in either the current or prior year other than the surplus for the year shown above. All amounts relate to continuing activities.

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**BALANCE SHEET  
At 31 March 2009**

	Note	£	2009 £	£	2008 £
<b>FIXED ASSETS</b>					
Tangible assets	10		105,557		104,425
<b>CURRENT ASSETS</b>					
Debtors	11	41,783		24,615	
Cash at bank and in hand		276,705		202,780	
		<u>318,488</u>		<u>227,395</u>	
<b>CREDITORS: amounts falling due within one year</b>	12	(113,761)		(103,294)	
<b>NET CURRENT ASSETS</b>			<u>204,727</u>		<u>124,101</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			310,284		228,526
<b>CREDITORS: amounts falling due after more than one year</b>	13		(22,790)		(36,373)
			<u>287,494</u>		<u>192,153</u>
<b>FUNDS</b>					
Restricted funds	15		78,070		68,441
Unrestricted funds			209,424		123,712
			<u>287,494</u>		<u>192,153</u>

These financial statements were approved by the Board

Signed on behalf of the Board



Janice Shiner CB

Chair

Date

29/10/09

**YOUTH ACCESS  
(COMPANY LIMITED BY GUARANTEE)**

## **NOTES TO THE ACCOUNTS**

### **I. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities: Statement of Recommended Practice" published in March 2005 and applicable accounting standards. The particular accounting policies adopted are described below and have been applied consistently throughout the current and preceding year.

#### **Basis of preparation**

The financial statements are prepared under the historical cost convention.

#### **Tangible fixed assets**

The charity treats as assets all IT items in excess of £100 and all other items over £200. Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold buildings	Over 50 years
Fixtures, fittings and equipment	Over 5 years

#### **Leasing**

Rentals paid under operating leases are charged to the statement of financial activities as incurred.

#### **Current assets**

Current assets are stated at the lower of cost and net realisable value

#### **Government grants**

Grants of a revenue nature are credited to income in the period to which they relate.

#### **Incoming resources**

Income from revenue grants, membership fees, training, sales of publications and other similar income is recognised when it is receivable.

#### **Resources expended**

Expenditure is charged on an accruals basis. Certain shared costs are apportioned to activities in furtherance of the objects of the charity. Staff costs and office costs are apportioned on the basis of an estimate of the proportion of time spent on each activity.

Governance costs include audit costs, staff costs and office costs, which relate to the governance of the charity.

#### **Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

#### **Cash flow statement**

No cash flow statement is required to be presented as the company qualifies as a small company under the rules contained within the Companies Act 1985.

**YOUTH ACCESS  
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**NOTES TO THE ACCOUNTS**

**2. MEMBER AND ULTIMATE CONTROLLING PARTY**

The Charity is incorporated as a company limited by guarantee having no share capital and, in accordance with the Memorandum of Association, every member is liable to contribute a sum of £1 in the event of the company being wound up. At 31 March 2009 there was 1 member (2008: 1).

The ultimate controlling party is the National Youth Agency which is the sole member of the company.

**3. COSTS IN FURTHERANCE OF THE CHARITY'S OBJECTS**

	Restricted funds £	Un- restricted funds £	Total 2009 £	Total 2008 £
Project costs	63,439	-	63,439	71,435
Staff costs	413,407	-	413,407	322,330
Premises expenses	19,757	1,370	21,127	6,815
Office and other costs	57,206	9,245	66,451	59,204
	<u>553,809</u>	<u>10,615</u>	<u>564,424</u>	<u>459,784</u>

**4. COST OF GENERATING FUNDS**

	Restricted funds £	Un- restricted funds £	Total 2009 £	Total 2008 £
Staff costs	14,247	-	14,247	13,606
Premises expenses	1,040	72	1,112	358
Office and other costs	3,011	486	3,497	3,116
	<u>18,298</u>	<u>558</u>	<u>18,856</u>	<u>17,080</u>

The majority of costs are incurred in obtaining grant funding.

**5. GOVERNANCE COSTS**

	Restricted funds £	Un- restricted funds £	Total 2009 £	Total 2008 £
Staff costs	3,318	-	3,318	3,180
Office and other costs	2,283	2,000	4,283	7,922
	<u>5,601</u>	<u>2,000</u>	<u>7,601</u>	<u>11,102</u>

**6. NET INCOMING RESOURCES**

	2009 £	2008 £
Net incoming resources are stated after charging:	£	£

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**NOTES TO THE ACCOUNTS**

Depreciation of tangible fixed assets	5,731	6,163
Auditors' remuneration	2,000	7,820
	5,731	13,983

**7. INFORMATION REGARDING EMPLOYEES**

The staff costs included in notes 3, 4 and 5 are the secondee costs from The National Youth Agency.

	2009	2008
	£	£
Expenses paid to trustees	-	-
	-	-

The trustees did not receive any remuneration in either the current or previous year.

**8. INVESTMENT INCOME**

	2009	2008
	£	£
Bank interest receivable	10,909	9,774
Rent receivable	8,250	8,000
	19,159	17,774

**9. TAXATION**

Youth Access is a registered charity and it is not liable to corporation tax on its charitable activities.

**10. TANGIBLE FIXED ASSETS**

	Leasehold Land and buildings £	Fixtures, fittings and equipment £	Total £
<b>Cost</b>			
At 1 April 2008	114,313	51,458	165,771
Additions for the year	-	6,861	6,861
	114,313	58,319	172,632
<b>Depreciation</b>			
At 1 April 2008	17,302	44,044	61,346
Charge for the year	2,286	3,443	5,729
	19,588	47,487	67,075

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**NOTES TO THE ACCOUNTS**

<b>Net book value</b>			
At 31 March 2009	94,725	10,832	105,557
	<u>94,725</u>	<u>10,832</u>	<u>105,557</u>
At 31 March 2008	97,011	7,414	104,425
	<u>97,011</u>	<u>7,414</u>	<u>104,425</u>

**11. DEBTORS**

	<b>2009</b>	<b>2008</b>
	£	£
Trade debtors	23,770	12,300
Prepayments and deferred income	18,013	12,315
	<u>41,783</u>	<u>24,615</u>

**12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2009</b>	<b>2008</b>
	£	£
Bank loan	14,720	13,515
Trade creditors	72,925	31,653
Taxation and social security	(6,461)	(5,597)
Accruals and deferred income	32,577	63,723
	<u>113,761</u>	<u>103,294</u>

**13. CREDITORS: AMOUNTS FALLING DUE AFTER MORE ONE YEAR**

	<b>2009</b>	<b>2008</b>
	£	£
Accruals and deferred income	-	-
Bank loan	22,790	36,373
	<u>22,790</u>	<u>36,373</u>

Borrowings are repayable as follows:

<b>Bank loan</b>		
Within one year	14,720	13,515
Between one and two years	15,092	14,276
Between two and five years	7,698	22,097
	<u>37,510</u>	<u>49,888</u>

The bank loan is secured by a first charge over the property known as 1 and 2 Taylors Yard, 67 Alderbrook Road, London. Interest is charged at 2% over the Bank of England base rate.

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**NOTES TO THE ACCOUNTS**

**14. OPERATING LEASE COMMITMENTS**

At 31 March 2009, the company had annual commitments under non-cancellable leases as follows:

	<b>2009</b>	<b>2008</b>
	<b>£</b>	<b>£</b>
Expiry date:		
In less than one year	-	-
	<u>          </u>	<u>          </u>

**15. RESTRICTED FUNDS**

	<b>At 31 March 2008 £</b>	<b>Incoming resources £</b>	<b>Outgoing resources £</b>	<b>Transfer s</b>	<b>At 31 March 2009 £</b>
DCSF (Main)	9,012	300,000	(304,070)	-	4,942
Department of Health	9,142	44,229	(28,862)	-	24,509
National Youth Agency	1,364	-	-	-	1,364
Big Lottery Advice Grant	48,923	243,108	(244,776)	-	47,255
	<u>68,441</u>	<u>587,337</u>	<u>(577,708)</u>	<u>-</u>	<u>78,070</u>

**DCSF main funding**

We have delivered a national programme designed to resource agencies and individual practitioners to work more effectively to meet young people's information, advice and counselling needs. This has included support to YA members; information, advice and training to planners and service providers; representation in national and regional fora; policy development and consultation.

**Department of Health**

We are seeking to increase young people's access to a comprehensive CAMHS and improve the co-ordination of services by enabling voluntary sector counselling providers to be effectively integrated into the planning and commissioning of services for young people. This year we have undertaken research into needs to help inform the design and delivery of a national programme of training and new resources.

**DCSF joint funding**

This is a partnership with Leap Confronting Conflict to develop an holistic package of national training aimed at developing the capacity of frontline staff, supervisors and managers to address the challenges inherent in working in divided communities. This year our work has focused on the research and development of a programme to meet the needs of managers and supervisors.

**Big Lottery Fund**

The funds aim to improve and extend young people's access to better quality advice services by building the capacity of practitioners and organisations to tackle the current gaps in access to quality, young people friendly services.

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(COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE ACCOUNTS**

**16. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Fixed assets £	Current assets £	Liabilities £	Total £
<b>Restricted funds:</b>				
DCSF (Main)	-	4,942	-	4,942
Department of Health	-	24,509	-	24,509
Big Lottery Advice Grant	-	47,255	-	47,255
National Youth Agency	-	1,364	-	1,364
Unrestricted funds	105,557	240,418	(136,551)	209,424
	<u>105,557</u>	<u>240,418</u>	<u>(136,551)</u>	<u>209,424</u>
	<u>105,557</u>	<u>318,488</u>	<u>(136,551)</u>	<u>287,494</u>

**17. RELATED PARTY TRANSACTIONS**

The charity is a wholly owned subsidiary undertaking of The National Youth Agency. The charity is therefore exempt from the requirements to disclose transactions with group companies under FRS.8. No transactions with other related parties took place during the year.

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**TRUSTEES AND MANAGEMENT**

**Executive Board**

The Right Reverend Roger Sainsbury (Chair) (Resigned 12 June 2008)  
Amar Abass (resigned 25 March 2009)  
Amy Rice (from 21 May 2009)  
Anthony Jeffs (resigned 25 March 2009)  
Barbara Herts (resigned 27 March 2009)  
Charles Mills (from 21 May 2009)  
Denise King (resigned 27 March 2009)  
Donald Stewart (from 21 May 2009)  
Dorothy Cassells (from 21 May 2009)  
Doug Nicholls (resigned 27 March 2009)  
Edwina Grant (resigned 12 June 2008)  
Gordon Blakely (resigned 27 March 2009)  
Graham Lane (interim Chair from 12 June 2008 resigned 27 March 2009)  
Hasan Ahmad (from 21 May 2009)  
Helen Dye (resigned 27 March 2009)  
Jane Scott (resigned 27 March 2009)  
Janice Shiner CB (Chair) (from 21 May 2009)  
Kumayl Nazerali (from 21 May 2009)  
Lawrence Patterson (resigned 25 March 2009)  
Les Lawrence  
Mark Ward (from 21 May 2009)  
Michael Bracey (from 21 May 2009)  
Mike Counsell  
Rajay Naik (resigned 27 March 2009)  
Rebecca Holloway (from 21 May 2009)  
Robert Wye (from 21 May 2009)  
Trevor Jones (from 21 May 2009)  
Vanessa Johnson (from 21 May 2009)

**YOUTH ACCESS  
(COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES AND MANAGEMENT**

**Audit Committee previously called Finance and Staffing Committee**

Graham Lane (Chair) (to March 2009)

The Right Reverend Roger Sainsbury (to June 2008)

Anthony Jeffs (to March 2009)

Gordon Blakely (to March 2009)

Denise King (to March 2009)

Kumayl Nazerali (from May 2009)

Mark Ward (from May 2009)

Robert Wye (from May 2009)

**Secretary**

Fiona Blacke – Secretary (to 26<sup>th</sup> June 2009)

William Watson – Secretary (from 29 June 2009)

**YOUTH ACCESS  
(COMPANY LIMITED BY GUARANTEE)**

**PRINCIPAL PLACES OF BUSINESS AND ADVISERS**

**Youth Access**

1-2 Taylors Yard  
67 Alderbrook Road  
London  
SW12 8AD

**Auditors**

Chantrey Vellacott DFK  
Artisan House  
6 Princess Road West  
Leicester LE1 6TP

**Bankers**

Cafcash Limited  
PO Box 289  
West Malling  
M19 4TA

**Solicitors**

Bates Wells & Braithwaite  
2-6 Cannon Street  
London  
EC4M 6YH